

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>Public Consulting Group</u>	Division/Section:	<u>DPH IT</u>
		Chief Info. Officer:	<u>Bill Kim</u>
Address	<u>148 State Street, 10th Floor</u>	DPH Administrator:	<u>Jeff Jorgenson, IT Chief Operations Officer</u>
	<u>Boston MA 02284-5308</u>	Program Manager:	<u>Almir Guimaraes</u> Phone: <u>(415) 255-3570</u>
Contact	<u>Laurie Thornton, Assoc. Mgr.</u>	Contract Analyst:	<u>Jonathan Lyens</u> Phone: <u>(415) 554-2886</u>

Request for approval of a new contract with Public Consulting Group for Information Technology consulting services, to conduct a role-based access gap risk analysis, develop a remediation plan utilizing best practices, and consult in implementation of the remediation plan, in the amount of \$299,880, for the term of April 1, 2017 through March 31, 2018 (1 year).

Profit Non-Profit LBE RFQ – Number: CON 2015-17 Date: 9/2015
 New Renewal Mod Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	4/1/17–03/31/18	
Funding Sources:			
General Funds		\$267,750	\$267,750
TOTAL DPH REVENUES			
12% Contingency Amount		\$32,130	\$32,130
CONTRACT TOTAL		\$299,880	\$299,880
ANNUAL AMOUNT OF CONTRACT		\$267,750	\$267,750
Agency Funds		\$0	\$0
Contract FTE		N/A	N/A

<u>PROPOSED:</u>	No. of Clients	Number	Unit
	N/A Duplicated	Of	Cost
Mode(s) of Service & Unit of Service Definition	N/A Unduplicated	Units	
Project Management		24	\$153.00
Draft Remediation Plan		880	\$153.00
Final Remediation Plan		396	\$153.00
As-Needed Remediation Implementation		450	\$153.00
<i>1 UOS of Service= 1 billable hour</i>			
<i>Hourly rate is inclusive of all expenses</i>			

Explanation of Service Change and Variances:

This is a new service.

Nondiscrimination and Cultural competency:

The Contractor will participate in applicable cultural competency requirements for the upcoming year.

Other Significant Issues:

In preparation for the Department’s planned implementation of a new Electronic Health Record (HER) system, Public Consulting Group (PCG) will provide Information Technology (IT) consulting services to conduct an access gap risk analysis of the Department’s current role-based access processes, develop a remediation plan to address identified gaps and create new processes and governance strategies to ensure the utilization of best practices. This contract will help overcome challenges around role-based access, bridging gaps between groups such as IT, Human Resources, Payroll and others.

Founded in 1986 and headquartered in Boston, Massachusetts, PCG has nearly 2,000 professionals in over 50 offices around the U.S., in Canada, and in Europe who deliver consulting approaches and technologies to public sector clients. PCG primarily serves public sector education, health, human services, and other state, county, and municipal government clients.

Public Consulting Group was selected under RFQ CON 2015-17, administered by the Controller’s Office. The Controller’s Office City Performance Unit of the City Services Auditor Division of the Controller’s Office and the Department are jointly working on select projects in support of the Electronic Health Record project.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Owners 10% or more:

William S. Mosakowski
Stephen P. Skinner

Directors:

William Mosakowski, CEO	Marc Fenton	John J. Shaughnessy
Stephen P. Skinner	Kathleen Fallon	
T. McLean Brown	Grant Blair	

There are seven board members, no current vacancies and no term limits.

Recommendations:

The Department recommends approval of this contract.